

MINUTES OF MEETING OF BOARD OF PUBLIC WORKS OF DECEMBER 7TH, 1932.

The Board of Public Works met in the offices of the Board of Public Works, Union Trust Building, Baltimore, on Wednesday, December 7th, 1932.

Present:

Albert C. Ritchie, Governor.  
Wm. S. Gordy, Jr., Comptroller.  
John M. Dennis, Treasurer.

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The following letter from Spring Grove State Hospital was duly read and considered:

SPRING GROVE STATE HOSPITAL

September 15, 1932.

Mr. Joseph O. McCusker, Secretary,  
Board of Public Works,  
Annapolis, Maryland.

Dear Sir:-

Pursuant to the recommendation of the State Auditor in his report of June 17, 1932, authority is requested to charge to Profit and Loss Account an item of \$12.00 now standing on our books as Accounts Receivable.

The amount represents an accumulation of miscellaneous charges of small amounts of less than \$1.00 made against certain patients for such expense as notary's fees for signing legal papers. The amount has been standing on our records for twelve years or more, and is uncollectible.

Very truly yours,

/s/ Robert E. Garrett.  
Superintendent,

It was decided that the request of the Hospital should be granted and the uncollectible account of \$12.00 charged from their books.

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The following letter from Montrose School for Girls was read and considered:

MONTROSE SCHOOL FOR GIRLS

October 10, 1932.

Mr. J.O. McCusker,  
Chief Deputy Comptroller,  
Annapolis, Maryland.

Dear Mr. McCusker:

We are enclosing herewith copy of letter from the Terminix Company of Maryland to Dr. Carrie W. Smith, our Superintendent.

This letter has reference to the Administration building of our group of buildings at the school which building is a very old one.

I understand that Mr. Kirkman requested these people to make a survey of several of the State buildings including ours and this letter, I am further advised, is the result of that survey.

I do not know just what the policy of the State is in this connection, however, under our last budget amendment, if approved by the Governor, we will have sufficient funds left from the fiscal year just closed to take care of this item if the work is authorized by us. Whether or not it is so authorized will depend on the policy which the State is adopting in respect to other of its buildings. What I should like to know is whether it is practicable from your standpoint to take care of this particular item out of last year's appropriation.

I will try to find out tomorrow from Mr. Kirkman whether or not any other institutions of the State are having their buildings treated as suggested in this letter.

Thanking you in advance, I am

Very truly yours,

/s/ Clarence A. Tucker.  
Treasurer

After due consideration it was decided the State was not interested in the proposition of the Terminix Company for work to be done at the Institution.

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The following letter from Doctor George G. Finney, President, Board of Maryland Training School for Colored Girls, was read and considered:

3119 St. Paul Street  
Baltimore, Md.

June 24, 1932.

Mr. Joseph O. McCusker,  
Office of the State Comptroller,  
Annapolis, Maryland.

My dear Mr. McCusker:

This letter is to confirm our conversation on the telephone in regard to the property purchased by the Board of the Maryland Training School for Colored Girls, for the proposed new institution.

The farm is known as the Wellam property, situated in the 5th District of Anne Arundel County, approximately two and one-half miles from Glenburnie, bordering on the Harman's Road. The Agreement between the owner and our Board specified a purchase price of Seventeen thousand dollars, - twenty-five hundred dollars of which was payable when the Agreement was signed. This amount is now due, and payable to Peyton B. Strobel Company, Agent. This sum is to be held in escrow until it has been determined that there is enough water from underground sources to meet the needs of the institution.

Very truly yours,

/s/ George G. Finney  
President,  
Board of Md. Training  
School for Colored Girls.

The request for approval for the purchase of the property described in Doctor Finney's letter was granted, and the payment requested was approved.

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The University Hospital submitted to the Board a statement showing accounts aggregating \$4,514.05 as of September 30, 1932, which accounts they regarded as uncollectible, and asking that authority be granted to charge them from their books.

The Board reviewed the statement and was of the opinion that some further effort should be made to collect the accounts before taking any action in regard to charging them from the books. The Secretary was requested to get in touch with the Hospital and secure the necessary information in connection with the delinquent accounts, with a view to having someone make an effort to collect them.

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The following letter from the Board of Welfare was read and considered:

BOARD OF WELFARE

November 17, 1932.

Mr. J. O. McCusker, Clerk,  
Board of Public Works,  
Annapolis, Maryland.

Dear Mr. McCusker:

We are asking for approval of a contract for laundry machinery for the female department at the Maryland House of Correction, Jessups, Maryland. The award was made to the American Laundry Machinery Company in the sum of \$1,828.00, they being the lowest bidder, and in accordance with plans and specifications and recommendations of the engineer of this Department. This contract calls for a bond and will have the approval of the Attorney-General of Maryland as to form and legal sufficiency.

Very truly yours,

/s/ Robert D. Case.  
Secretary.

RDC/H

The request of the Board of Welfare for authority to enter into the contract mentioned in their letter of November 17th was granted.

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The following letters from the State Industrial Accident Commission were read and considered:

STATE INDUSTRIAL ACCIDENT COMMISSION

October 14th, 1932.

State Board of Public Works,  
Union Trust Building,  
Baltimore, Maryland.

Gentlemen:-

The cash balance of the State Accident Fund exceeds the amount we consider necessary to take care of claims.

Will you, therefore, be kind enough to invest the sum of \$60,000.00 in approved securities in accordance with Section 25 of the Workmen's Compensation Law. We would like to have this investment completed, if possible, before October 31st, 1932, which is the end of the fiscal year of the State Accident Fund.

Very truly yours,

STATE INDUSTRIAL ACCIDENT COMMISSION.

/s/ Robert H. Carr.  
Chairman.

a/d

STATE INDUSTRIAL ACCIDENT COMMISSION

November 16th, 1932.

State Board of Public Works,  
Office of Comptroller,  
Treasury Department,  
Annapolis, Md.

Att: Mr. Jos. O'C. McCusker.  
Secretary

Gentlemen:-

Under date of October 14th, we wrote you asking that you invest the sum of \$60,000.00 in approved securities in accordance with Section 25 of the Workmen's Compensation Law; this investment to be made for the account of the State Accident Fund.

We are now writing to ask that you increase this investment to \$80,000.00.

Very truly yours,

STATE INDUSTRIAL ACCIDENT COMMISSION.

/s/ Robert H. Carr.  
Chairman

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The Comptroller and Treasurer reported having purchased for the State Accident Fund \$80,000.00 of securities as follows:

Bonds	Maturity	Interest	Par	Cost	Acc. Int.
Baltimore Co. Met. Dist.	4 $\frac{1}{2}$ % 1939-40	June 1- Dec. 1	26,000.	27,758.39	556.14
Balto. Co. Pub. School	4 $\frac{1}{2}$ % 1956-63	June 1- Dec. 1	9,000.	9,213.12	192.39
Dominion of Canada	5% 1937	March 1- Sept. 1	45,000.	44,268.75	525.00

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The Board considered the bill of Hans Schuler, Sculptor, for the making of the bronze tablet for the Maryland Tercentenary Commission, the tablet to be erected at Cowes, England, commemorating the sailing of the Maryland Pilgrims. The bill was in the amount of \$650.00 and was ordered paid out of the appropriation in the General Construction Loan of 1931.

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The following letter from the Board of Welfare was read and considered:

## BOARD OF WELFARE

October 11th, 1932.

Mr. J. O. McCusker,  
Chief Clerk,  
Board of Public Works,  
Annapolis, Maryland.

Dear Sirs:-

We are asking for approval of contract for tool proof grilles in the roof space of the Maryland Penitentiary and contract for installation of the grilles.

The contract for the grilles was awarded to the Van Dorn Iron Works Co., Cleveland, Ohio, in the sum of \$2,766.00 and for the installation of the grilles to P. C. Street Engineering Co. in the sum of \$2,440.00, these two firms being the lowest bidders. The award was made in accordance with plans and specifications of the engineer. Payment to be made from the Loan Construction Funds.

The bidders were as follows:

STEEL PROOF GRILLES

Van Dorn Iron Works Co.  
Stewart Iron Works Co.  
Fries & Sons Steel Construction Co.

INSTALLATION

P. C. Street Engineering Co.  
Herbert J. West  
Davis Construction Co.  
W.E. Beckerton

Very truly yours,

/s/ Robert D. Case.

RDC/H

Secretary.

The necessary authority to do the work outlined in the letter of the Board of Welfare was granted.

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The following letter from the Board of Welfare was read and considered:

## BOARD OF WELFARE

September 16, 1932.

Mr. J. O. McCusker, Clerk,  
Board of Public Works,  
Annapolis, Maryland.

Dear Mr. McCusker:-

We are asking for approval for new laundry equipment at the Maryland House of Correction, Jessups, Maryland. The contract was awarded to the Troy Laundry Machinery Company, New York City, their bid being \$16,246.15 and to the Wm. Hellbach Co. for the installation of steam pipes in connection with this contract. Their price was \$545.00. These two firms were the lowest bidders and the award was made in accordance with the plans and specifications and the recommendations of the engineer, Henry G. Perring. Payment is to be made from the Loan Construction funds.

The bidders were as follows:

## LAUNDRY MACHINERY EQUIPMENT

Troy Laundry Machinery Co.  
American Laundry Machinery Co.  
Jensen Manufacturing Co.

## LAUNDRY STEAM SUPPLY MAIN

Lloyd E. Mitchell, Inc.  
Heat & Power Corporation  
Wm. Hellbach & Co.  
H. E. Crook Co., Inc.  
Wallace Stebbins & Co.  
Baltimore Machine Works.  
Morris Engineering Co.

Very truly yours,

/s/ Robert D. Case.  
Secretary.

RDC/H

The necessary authority to do the work outlined in the letter of the Board of Welfare of September 16th was granted.

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The Comptroller took up with the Board the matter of the State Treasury Department assuming custody of funds belonging to patients in the several State insane institutions. A letter on the subject from Doctor H.W. McAdoo, Superintendent, Springfield State Hospital, which follows, was read and considered:

SPRINGFIELD STATE HOSPITAL

22 September 1932.

Board of Public Works  
Union Trust Building  
Baltimore, Maryland.

Gentlemen:-

On June 23, 1931 we forwarded to the State Comptroller \$1,312.53 and on July 6, 1931 we forwarded \$1,395.33 the first item represents monies on hand belonging to patients who died intestate or who could not be located, the second amount represented interest on the account of patients who had monies on deposit in the local bank, however, it had not been distributed. Both amounts totaled \$2,707.86.

When the Central Trust Company closed it's doors we had on deposit in the name of Springfield State Hospital Patients funds \$2,551.48 these patients are asking for this money and we have had a number of communications from relatives or attorneys. Our board of managers feel that the money really should be distributed to patients funds.

Will the Board please consider this matter and authorize the State Treasurer to return this money to us for account of the Patients Funds.

Very truly yours,  
Springfield State Hospital.

HWM.\*

/s/ H. W. McAdoo.  
H. W. McAdoo, Superintendent.

It was agreed that the State Treasury Department should offer to the several State Institutions the facilities of the State Treasury Department for handling and safeguarding patient's funds. The Comptroller stated he would proceed in accordance therewith.

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The following letter from Montrose School for Girls was read and considered:

MONTROSE SCHOOL  
FOR GIRLS

October 24, 1932.

Mr. J.O. McCusker, Secretary,  
Board of Public Works,  
Annapolis, Maryland.

Dear Mr. McCusker:

As the work on our school building has progressed it is deemed advisable to incorporate therein several blackboards. This will add to the building contract \$99.00 as an extra. Before authorizing this expenditure for payment out of construction funds, I should like to be advised as Chairman of the Building Committee that the same is satisfactory to your Board.

If you can, I will appreciate it if you will advise me in the premises over the telephone, later confirming your advices by letter.

Thanking you in advance, I am

Very truly yours,

/s/ Clarence A. Tucker.

CAT:RMC

Chairman, Building Committee.

The Board approved the request of the School for the purchase of the blackboards as outlined in their letter.

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The Board considered the status of the property of the Maryland

-Line Confederate Soldiers Home at Pikesville which is now unoccupied after the transfer of the last two remaining inmates to private homes. This property is held by the State under a grant from the United States Government, with the condition that it shall be used for military purposes. It is proposed that the State shall have this restriction removed by an Act of Congress, and that the property be disposed of and the proceeds made available to the Military Department of the State.

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The following letter from the Board of Welfare was read and considered:

BOARD OF WELFARE

September 22, 1932.

Mr. J.O. McCusker, Clerk,  
Board of Public Works,  
Annapolis, Maryland.

Dear Mr. McCusker:-

We are asking for approval of contract with Herbert J. West in the sum of \$1,073.00 for alterations in connection with the hospital at the Maryland Penitentiary for the purpose of eliminating certain fire hazards. This firm was the lowest bidder and the contract was awarded in accordance with plans and specifications and recommendations of the architect, Henry G. Perring. Payment to be made from loan construction funds.

Very truly yours,

/s/ Robert D. Case.  
Secretary.

The authority requested was granted.

The following letter from Springfield State Hospital was read and considered:

SPRINGFIELD STATE HOSPITAL

November 29, 1932.

Board of Public Works,  
Annapolis, Maryland.

Gentlemen:-

At a meeting of the Board of Managers of the Springfield State Hospital, held on the 23rd instant, it was moved and seconded to ask your permission to charge off on our books the following uncollectible accounts:

Aram H. Krikorian, Reimbursing patient	\$155.91
Margaret B. Meyer, " "	9.56
Dr. W.D. Jacoway, for 2 calves	36.00

Very respectfully,

Springfield State Hospital,

Per C. Lowndes Bennett  
Secretary.

The authority requested was granted.

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The following letter from Springfield State Hospital was read and considered:

SPRINGFIELD STATE HOSPITAL

29 November 1932.

Board of Public Works,  
Union Trust Building,  
Baltimore, Maryland.

Gentlemen:-

At the last meeting of our Board of Managers it was decided to request you to authorize a transfer of funds from that portion of the 1931 General Construction Loan allotted to us for the purchase of a new gasoline locomotive of which there remains a balance of \$2,750.40, to Equipment for New Buildings. This transfer is necessary because there was not sufficient funds allowed to properly equip these new buildings.

Very truly yours,

Springfield State Hospital  
/s/ H.W. McAdoo.  
H. W. McAdoo, Superintendent.

HWM.r

The authority requested was granted.

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The following letter from Montrose School for Girls was read and considered:

MONTROSE SCHOOL FOR GIRLS

November 4, 1932.

Mr. J.O. McCusker, Secretary,  
Board of Public Works,  
Annapolis, Maryland.

Dear Mr. McCusker:-

As we advised you over the telephone this morning, we are now ready to go ahead with the outside electrical work in connection with the two new buildings which we are erecting at Montrose.

Under date of May 28, 1932, Mr. Tucker advised you that the Consolidated Gas Company had given us an estimate of \$650. for doing this work. They have now revised this estimate and the price submitted for doing the work is \$602.23.

In accordance with approval given over telephone this morning, we have o.k'd the order for this work and we would appreciate your confirming your approval after you have taken the matter up with the Board of Public Works at its next meeting.

Very truly yours,

.s. Ruth Mary Colan  
Secretary to Treasurer.

RMC

The authority requested was granted.

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The following letter from the Military Department, Brigadier General Milton A. Reckord, was read and considered:

STATE OF MARYLAND

December 2, 1932.

(Mailed to Joseph O'C.  
McCusker, Esq., Secy.)

The Honorable,  
The Board of Public Works,  
Annapolis, Maryland.

Gentlemen:-

Conforming to the request of your Honorable Body, transmitted in a communication from your Secretary dated November 26, 1932, I beg leave to state, in connection with the proposed State Armory at Towson, Md., the following;

1st. Armory Lot. After a thorough investigation of properties in Towson offered for consideration, extending over a period of a year, this Department rejected all offers by reason of either their inadequacy or the exorbitant price demanded or the unsuitable location for a State Armory. The next property investigated was the "Smedley House Lot" which was found to be an ideal location and after negotiations with the Baltimore County Jeffersonian Publishing Co. Inc., this Department closed the purchase of the lot for \$22,000.00. The title to the property has been examined and found to be good and sufficient. A partial payment of \$10,000.00 has been made and the provisions of Agreement of Sale permit this Department to enter the premises immediately for building construction.

2nd. Armory Building. 25 Proposals for building the Armory were received and opened on December 1, 1932. They are now being tabulated. Please advise if you wish the Proposals, as received, submitted, or a Recapitulated Statement of the same prepared by this Department.

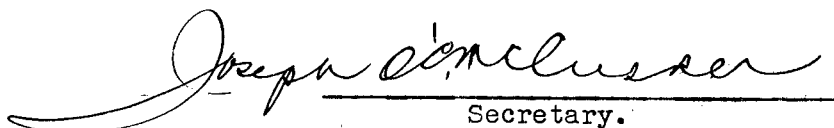
Very truly yours,

/s/ Milton A. Reckord.  
Milton A. Reckord,  
Brigadier General,  
Maryland National  
Guard.

The Board approved the purchase of the land as a site for the new Armory at Towson under the terms and conditions mentioned in General Reckord's letter.

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There being no further business the meeting adjourned.

  
Secretary.